

## DETAILS OF PROPOSED TENANT – *Subject to contract*

Mr /Ms /Miss /Mrs **First Name(s):**  **Surname:**

Home address:

Do you own this property: Yes / No or Rent : Yes / No

Company Name:  Company No:  Inc.:

Registered Address:

Tel. No.:  Mob. No:

Email:

Present Occupation & Experience:

Proposed use:

Target Completion Date:

**TERMS OF OFFER: *PROPERTY ADDRESS***

Length of Lease  FR&I lease: Yes | No | N/A | Unsure

Rental Offer:  Rent Reviews:

Premium Offer (if appropriate):

Contribution to Landlords Legal Costs:

Rent Deposit (or Personal Guarantee/s): Amount:

Tenants Works:

**Solicitor – Comp. & Contact:**

Address:

Tel:  Email:

## REFERENCES FOR THE COMPANY WHO WILL BE TAKING THE LEASE

### Bank & Address

Acc. Name:

Sort Code:

Ac. No:

Bank Manager:

Email:

### Accountancy Practice

Address:

Contact:

Tel:

Email:

### Landlord of existing premises

Address:

Tel:

Email:

### Trade reference 1

Contact:

Tel:

Email:

### Trade reference 2

Contact:

Tel:

Email:

### Other information: